



COMMUNITY RENEWABLE ENERGY

Appleton-le-Moors and Spaunton Parish Renewable Energy Group
Tuesday 14th June 2005
Reading Rooms, Appleton-le-Moors

Notes of Meeting

Present – Dave Rawlings, Nelly Trevelyan, Silvia Bernard, David Grewer, Jim Hall, Vicki Shaw, Judie Holliday

Apologies – Helen Beaumont, Geoff Cauwood

The main purpose of this meeting was to arrange for distribution and collection of the Baseline Assessment Questionnaires. Nellie had compiled a random list of all the residents in the Parish, which was on 10 sheets of paper. These were shared out to those attending the meeting with the intention that individuals would pass one of the sheet to another group member or interested party. It was the responsibility of the person with the sheet to distribute the letters and questionnaires to the residents on the list with an offer of help to fill them in. They would then be collected a few days later and a follow up visit would be made if the form were not completed due to inertia.

Silvia expressed concerns about data protection and confidentiality and questioned whether the form could be filled in anonymously. Vicki explained that hopefully the questionnaires would be repeated in a year's time so being able to identify the property was important. There was then a discussion about whether the forms could be filled in with just a reference number. Vicki promised to follow this up with the consultants and also request another letter giving a later date for return.

The amended questionnaires and letter should be available on Thursday so Jim offered to collect them from Vicki when he was in the office and distribute them to the group members.

The final details of the CAT trip were circulated. If there is anyone else interested please could they contact Vicki or Judie as there are a few spare places.

Next meeting

The next meeting, to include a report of the CAT trip and to assess how the group plans to progress was arranged for 30th June, subject to the Reading Rooms being available

Update 15th June 2005

Vicki contacted North Energy Associates regarding the concerns expressed by Silvia.

Contact details:

The only information that is needed is the postcode or village name. If people wish to be entered into the prize draw, their name and address is needed. All details given will be treated in confidence. The work of North Energy Associates complies with Data Protection. If people have additional concerns about these issues, please ring Nigel Mortimer from North Energy Associates on 0114 2012604.

Anonymous questionnaires:

For other work, North Energy Associates have used reference numbers linked to a database. However, this survey has not been set up in the same way. If you wish to discuss this further, please ring Nigel Mortimer on the above number.

Letter and questionnaires:

On the letter, it states that the questionnaires need to be filled out by the 18th June. As this is the end of this week, this date can be ignored. However, the questionnaires need to be handed to Jim Hall/ Vicki as soon as you can, preferably by the end of the month.

As it is too late in the day to alter the letter and questionnaire, the existing ones will be used. If you wish, you could cross out the 18th June and put on a date convenient to you (before the end of June). Or explain the situation to the person. Whatever you think is best. Vicki will give Jim Hall some spare copies of the letter and questionnaire should you need them.

Non-domestic questionnaires:

North Energy Associates are completing a similar letter and questionnaire for business activities within each community. Would it be possible if a group member could come up with a list of local businesses in Appleton-le-Moors and Spaunton?

Thank you for your time and help,

Vicki